



**Meeting Minutes**  
**Work Session**  
**North Hampton Planning Board**  
**Tuesday, April 19, 2016 at 6:30pm**  
**Town Hall, 231 Atlantic Avenue**

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8 These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a  
9 transcription.  
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11 **In attendance:** Tim Harned, Chair; Nancy Monaghan, Vice Chair; Members Dan Derby, Phil Wilson, Josh  
12 Jeffrey, and Jim Maggiore, Select Board Representative; Jennifer Rowden, RPC Circuit Rider; and Rick  
13 Milner, Recording Secretary.  
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15 Vice Chair Monaghan called the meeting to order at 6:33 pm.  
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17 1. Committee Updates.  
18 **a. Long Range Planning (LRP)** – No report.  
19 **b. Application Review Committee (ARC)** – No report.  
20 **c. Rules and Regulations/Procedures** –  
21 Ms. Rowden suggested that the Planning Board develop a schedule of deadline dates for submittal of  
22 materials associated with continuation of public hearing dates. The Board currently has submittal  
23 deadline dates for the first public hearing to consider an application. However, when a public hearing  
24 has been continued, there is no submittal deadline for subsequent meeting dates.  
25 Mr. Wilson suggested that the Board establish a deadline at least ten days prior to a meeting date to  
26 allow enough time for adequate review of the materials. The Planning Board came to a consensus  
27 without objection to create a schedule showing a submittal of materials deadline date as the Thursday  
28 which falls 12 days prior to a Tuesday meeting date to consider for inclusion in the subdivision and site  
29 plan regulations.  
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31 **d. Sign Ordinance ad hoc Committee (SOC)** – Ms. Monaghan stated that the Sign Ordinance Committee  
32 is continuing its work to revise the sign ordinance and should be ready to present a draft to the entire  
33 Planning Board during the zoning amendment calendar cycle.  
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35 **e. Capital Improvement Plan Committee (CIP)** – No report.  
36 **f. Economic Development Committee** – No report.  
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38 **g. Select Board** – Mr. Maggiore provided an update to the Planning Board concerning cancer awareness  
39 issues connected to the Coakley Landfill. Mr. Maggiore stated that he wanted to make the Planning  
40 Board aware of the Select Board’s work to coordinate effective water testing in the area and the efforts  
41 of the Town of Rye to address the ongoing problem.  
42 Mr. Maggiore further stated that finding a solution for the deficiencies and liabilities connected to the  
43 municipal facilities of the Town of North Hampton is a priority for the Select Board. The Select Board is  
44 researching three options:

- 45 i. acquisition or leasing of land along Route 1 for new facilities  
46 ii. renovation of existing facilities  
47 iii. a combination of land acquisition and renovation proposals.

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49 **h. RPC Circuit Rider** – Ms. Rowden stated that the creation of a stormwater zoning ordinance and/or site  
50 plan/subdivision regulations is necessary in order for the Town of North Hampton to conform to the  
51 new MS4 stormwater permit requirements most likely to take effect in 2017. Ms. Rowden suggested  
52 that the Planning Board work on drafting a zoning ordinance and site plan/subdivision regulations. The  
53 Town of North Hampton has received grant funds to have the RPC work with the Planning Board to  
54 create stormwater regulations. The goal of the regulations would be to ensure that additional  
55 stormwater would not run onto town properties or local roads. Ms. Rowden suggested that the Planning  
56 Board review the model stormwater ordinance prepared by the Southeast Watershed Alliance and make  
57 revisions to fit the characteristics of the Town of North Hampton.

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59 2. Other Business.

60 a. Review of 2017 zoning ordinance amendment proposals.

61 The Planning Board reviewed a list of suggested additions and changes for the zoning ordinance. The  
62 Board came to a consensus without objection to work on proposals connected to the following subjects:  
63 Signs, stormwater regulations, solar arrays, accessory apartments, assisted living facilities, vegetative  
64 buffers, accessory structures, storage of raw materials, and definitions.

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66 b. Public Safety Director Brian Page correspondence regarding Hazard Mitigation Plan meetings.  
67 Ms. Monaghan presented a letter from Public Safety Director Brian Page inviting a member of the  
68 Planning Board to attend Hazard Mitigation Plan meetings for the purpose of updating the Hazard  
69 Mitigation Plan prior to its July 2017 expiration date. Mr. Maggiore volunteered to represent the  
70 Planning Board at the Hazard Mitigation Plan meetings.

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72 c. Minutes.

73 Ms. Monaghan presented the minutes of the April 5, 2016 Planning Board meeting.

74 **Mr. Wilson moved that the Planning Board accept the minutes of the April 5, 2016 Planning Board**  
75 **meeting as written. Second by Mr. Harned. The vote was unanimous in favor of the motion (6-0).**

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77 The meeting was adjourned at 8:46 pm without objection.

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79 Respectfully submitted,

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82

83 Rick Milner

84 Recording Secretary

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